



UNITED INDIA INSURANCE CO. LTD
Mumbai Regional Office No. II, Maker Bhavan No. 1
Sir V.T.Marg, MUMBAI – 400 020

Ref: MRO:II:IT:018:2020-2021

19/11/2020

Tender for Annual Maintenance Contract for UPS under Mumbai Regional Office II having offices across Maharashtra & Goa

IT Department, MRO-II proposes to cover the UPS under Annual Maintenance Contract installed at offices under Mumbai Regional Office II.

The eligibility criteria for the selection of bidders for AMC of UPS are as below:

- 1) Should be in the business of Maintenance of UPS for the last three years.(supportive document proof to be provided)
- 2) Should have a service center at Mumbai.
- 3) Should have an average total turnover of atleast Rs. 1 crore per year for the last three years.(Last 3 years Annual turnover statement/ income tax return/Audited Balance sheet, certified by CA required)
- 4) Should have made net profit at least in two years out of the last 3 financial years.(Profit & Loss Account certified by CA required)
- 5) Should maintain sufficient spares at their service center.



Terms and Conditions

- 1) Preventive maintenance should be in continuous basis and PM reports and call reports need to be submitted to UIIC for Quarterly payment processing.
- 2) Preventive maintenance includes but not limited to filling of distilled water to batteries even for batteries supplied by other vendors and for batteries under warranty, inspection, testing, satisfactory execution of all diagnostics, cleaning and removal of dust and dirt from the interior of the UPS, batteries and necessary repairing of UPS.
- 3) Unscheduled on-call corrective and remedial maintenance services to set right the malfunctions of the UPS along with stabilizers to be provided. This includes replacement of unserviceable parts except those in specifically excluded under the agreement.
- 4) Replacement of parts will be at the bidder's cost with the original spares of the brand/make of the UPS as far as possible. In the event of non-availability of parts, equivalent or higher configuration components should be substituted with the company's consent.
- 5) In case of major fault necessitating the equipment to be taken to maintenance bidder's office/factory, STANDBY equipment has to be provided at no extra cost. The cost of the transportation of any defective item for repairs shall be borne by the bidder.
- 6) The bidder shall attend to on call services within 24 hours of lodging of the complaint and close all service call within 48 hours of lodging calls.
- 7) In the event the bidder is not able to close the call within the above stipulated time, a standby system should be provided failing which penalty as under would be levied as under
Rs 150/- per working day per UPS
- 8) Any addition or removal or relocation of UPS during course of contract will be considered under the contract of AMC & on pro-rata rate for addition or deletion if any.

You may therefore arrange to send us the sealed commercial and technical proposal for each item per unit basis as per annexure-1 and annexure 2. If you fulfill the criteria cited above, the total amount for all items put together would be taken into consideration for finalizing the L1 vendor for AMC depending upon initial requirement.

The list of UPS with Make/Model & capacity along with location of offices is as per Annexure-4.

Note

- a. Separate commercial and technical bid should be submitted.
- b. For finalizing the contract, technical and commercial both will be considered.
- c. Submitted bids that are not technically qualified as per Annexure -2 will not be considered for financial bid.
- d. UNITED INDIA INSURANCE COMPANY LIMITED reserves the right to accept or reject any or all tender/s without any reason thereof.
- e. All UPS at present working /or need to be repaired as per list should be covered under AMC, vendor if wish to inspect may visit the offices before bidding.



LAST DATE:

Sealed cover should be addressed as below and submitted on or before 03:00 PM on 10/12/2020.

Title "QUOTATION FOR UPS AMC FOR THE YEAR 2020-21"

Regional Manager,
IT Department,
United India Insurance Co. Ltd.,
Mumbai Regional Office No. II,
Maker Bhavan No. 1,
Sir V.T.Marg, MUMBAI – 400020

Bids will be opened and evaluated on 10/12/2020 after 03:00 PM in Conference Room of Regional Office.

List of Enclosures

- 1) Annexure 1 - Commercial / Financial Bid format
- 2) Annexure 2 — Technical Bid format
- 3) Annexure 3 — Format for Profile of Bidder
- 4) Annexure 4 – List of UPS with Locations.



Annexure-1 - Commercial bid format

Sl no	Item	Make	Quantity	Per unit per annum price excluding Tax	Total AMC Price per annum excluding tax
1	UPS - 5kVA	Numeric	12		
2	UPS - 5kVA	Switching AVO	13		
3	UPS -3kVA	Numeric	7		
4	UPS -3kVA	Switching AVO	1		
5	UPS-1kVA	Switching AVO	11		
6	UPS-1kVA	Numeric	1		
7	UPS-1kVA	Microtek	1		
				Total =	

Note :

- All rates quoted should be exclusive of GST and other taxes.
- TDS and other applicable taxes shall be deducted from every Quarterly payment that will be released after reviewing of call reports for the quarter.
- Rates quoted in the tender shall be valid for the AMC contract period.



Annexure-2 - Technical bid format

Sl. No	Description	compliance (yes/no)	Supportive documents(Yes/No)
1	Should be in business of maintenance of UPS for atleast last 3 years(Mandatory)		
2	Should have a service center at Mumbai. (Mandatory)		
3	Should have an average total turnover of Rs. 1 crore per year for the last three years (Mandatory)		
4	Should have made net profit at least in two years out of the last 3 financial years. (Mandatory)		



Annexure-3 - Profile of the Bidder

Name of Firm/ Service Provider	
Office Address	
Address : (with Pin code)	
Email:	
Website:	
Phone No. (With STD Code):	
Mobile No.:	
Fax No.(With STD Code)::	
Contact Person with Cell No.:	
Bank Details	
Bank Name	
Branch Name	
Account Number	
MICR Code	
IFSC Code	
Registration Particulars	
Income Tax Permanent Account Number	
GST Number	
Financial Turnover in Last 3 Years	
2017-2018	
2018-2019	
2019-2020	



Annexure – 4 List of UPS with Locations

Sr. No	Office Code	Office Name	UPS DETAILS		Office Address	Contact Person	Contact no
			KVA	TYPE			
1	120000	MRO - 2	5	Numeric	3RD FLOOR, MAKER BHAVAN, SIR V.T.MARG P.B.NO 11258, MUMBAI-400020	Aditya Raona	+919641687195
2	120100	DO - 2	5	AVO	DO 2 MUMBAI, UNIVERSAL INSURANCE BUILDING SIR P M ROAD, FORT MUMBAI MAHARASHTRA - 400001	Prajakta Sagwekar	+917506369806
3	120100	DO - 2	3	Numeric	DO 2 MUMBAI, UNIVERSAL INSURANCE BUILDING SIR P M ROAD, FORT MUMBAI MAHARASHTRA - 400001	Prajakta Sagwekar	+917506369806
4	120300	DO - 11 (HULL)	5	AVO	DO 11 MUMBAI (HULL), MAKER BHAVAN NO. 1 SIR V.T.MARG NEW MARINE LINES CHURCHGATE MUMBAI MAHARASHTRA - 400020	V T Sangtani	+919730228022
5	120400	DO - 13	5	AVO	DO 13 MUMBAI, UNION CO-OP INSURANCE BLDG, 2ND FLOOR, 23, SIR P M ROAD, FORT MUMBAI MAHARASHTRA - 400001	M S Nanaware	+919867333028
6	120500	DO - PANJIM	5	AVO	DO PANJIM, MASCHARENHAS BUILDING M.G.ROAD PANAJI GOA PANAJI NORTH GOA GOA - 403001	Ajit Raikar	+919420689150
7	120500	DO - PANJIM	3	Numeric	DO PANJIM, MASCHARENHAS BUILDING M.G.ROAD PANAJI GOA PANAJI NORTH GOA GOA - 403001	Ajit Raikar	+919420689150
8	120502	BO-VASCO DA GAMA	3	AVO	BO VASCO DA GAMA, COLACO BUILDING SWATANTRA PATH VASCO DA GAMA SOUTH GOA GOA - 403802	Singmi Luikham	+919834593421
9	120503	BO - MAPUSA	5	AVO	BO MAPUSA, VEMEKEAR BLDG. ABOVE DENA BAK MAPUCA MAPUSA-BARDEZ NORTH GOA GOA - 403507	Sunil Humraskar	+919822131186
10	120600	DO - MARGAO	3	Numeric	DO MARGAO, SALGAONKAR CHAMBERS MARGAO SALCETE GOA - 403601	V G Kalekar	+918888315155
11	120602	BO - PONDA	5	AVO	BO PONDA, ASHIRWAD, GAUNKEAR BLDG. 1 KAVLEM ROAD PONDA SALCETE GOA - 403401	Bishwapratap Sahoo	+919853431294
12	120682	MO - BENAULIM	3	Numeric	MO BENAULIM, SHOP NO. 637/A, S/2 FloorNo -0 PULVADDO BENAULIM SALCETTE GOA - 403716	Babuso N. Naik	+917798279258
13	120604	BO - SANVORDEM	5	AVO	BO SANVORDEM, JAMNADAS BUILDING CHURCH ROAD SANVORDEM SALCETE GOA - 403706	SAURABH	+918279496454
14	120681	MO - SANQUELIM	1	AVO	RADHA PANDURANG NIWAS FloorNo -1 OPP GOVT. HOSPITAL GOKUL WADI SANQUELIM NORTH GOA GOA - 403505	Abhijeet Shetkar	+919511818205
15	120682	MO - BENAULIM	5	AVO	SALGAONKAR CHAMBERS MARGAO SALCETE GOA - 403601	V G Kalekar	+918888315155
16	120682	MO - BENAULIM	1	AVO	MO BENAULIM, SHOP NO. 637/A, S/2 FloorNo -0 PULVADDO BENAULIM SALCETTE GOA - 403716	Babuso N. Naik	+917798279258
17	120700	DO - CHEMBUR	5	AVO	DO Chembur, Natraj Cinema Bldg. N G Acharya Marg, Chembur (E) MUMBAI MAHARASHTRA - 400071	Prashant Bodele	+918898067691
18	120704	BO - ANDHERI	5	AVO	BO ANDHERI, SHRIPAL COMPLEX SUREN ROAD NEAR CINEMAGIC THEATRE ANDHERI EAST MUMBAI MAHARASHTRA - 400093	Harshad Rathore	+919322296702
19	120781	MO - JUINAGAR	1	AVO	JUINAGAR NAVI MUMBAI THANE MAHARASHTRA - 400705	Varsha Sukre	+919022917511
20	120800	DO - THANE	5	Numeric	DO THANE, SHELAR BUILDING GOKHALE ROAD NAUPADA THANE MAHARASHTRA - 400093	S S Koli	+919819492984
21	120801	BO - 1 THANE	5	Numeric	BO 1 THANE, SHIVKRIPA BUILDING GOKHALE ROAD NAUPADA THANE MAHARASHTRA - 400602	Santosh Mistry	+919423093707
22	120802	BO - 2 THANE	5	Numeric	A WING, OFFICE NO. 639, AVIOR CORPORATE PARK, OPP. JOHNSON & JOHNSON COMPANY, L.B. S. Road, Mulund (W), 400080	Deepa Londhe	+919221345198
23	120900	DO - BORIVALI	5	AVO	DO BORIVALI, STAR TRADE CENTRE 17 MANDPESHWAR ROAD, SODAWALA LANE, BORIVALI (WEST) MUMBAI MAHARASHTRA - 400092	Tushar Marolia	+919869439616
24	120902	BO - DAHANU	5	Numeric	BO DAHANU, KRISHNA KUNJ 2 DAHANU ROAD BEHIND BANK OF BARODA, DAHANU THANE MAHARASHTRA - 401602	Lokesh Shinde	+919869233731
25	120904	BO - BOISAR	5	Numeric	BO BOISAR, SWEET DREAM APARTMENT BOISAR PALGHAR ROAD, NEAR RAILWAY STATION BOISAR PALGHAR THANE MAHARASHTRA - 401501	Sandeep Jadhav	+919930015475
26	121000	DO - CBD	5	AVO	DO CBD, VINDHYA COMMERCIAL COMPLEX SECTOR-11 PLOT NO: 1 BELAPUR NAVI MUMBAI THANE MAHARASHTRA - 400614	S Kumaravelan	+919820059181
27	121081	MO - NERUL	1	AVO	SHIV KRUPA CO-OP.HSG. SOCIETY SHOP NO. 6/PLOT NO B-80 FloorNo -0 DRAVE (G.E.S) NERUL Navi Mumbai MAHARASHTRA - 400706	S D Sharma	+919820057503
28	121082	MO - KHOPOLI	1	AVO	YASHODA BLDG , SHOP NO 2.GROUND FLOOR, BHANVAJ ROAD,KHALAPUR, KHOPOLI, MAHARASHTRA,410203	Rachana Shigvan	+919423821992



29	121083	MO - KHARGAR	1	AVO	SHOP NO 8, PLOT NO 8-A FloorNo -0 SECTOR NO 6 SHAH CORNER KHARGAR MUMBAI MAHARASHTRA - 410210	R B Kadam	+918108418200
30	121084	MO - URAN	1	AVO	SHOP NO 38, SHREE RAJ NAGAR CO-OP HSG SOC, GROUND FLOOR, KAMATHA ROAD, BEHIND GADE HOSPITAL, URAN NAVI MUMBAI, PIN NO 400 702	Yogesh Chopdekar	+917506677066
31	121001	BO - PANVEL	5	Numeric	BO PANVEL, BURHANI MANSION 914/915 NETAJI SUBHAS CHANDRA BOSA MARG. TAPAL NAKA PANVEL RAIGAD MAHARASHTRA - 410206	S G Sonawane	+919820724780
32	121100	DO - ALIBAUG	5	Numeric	DO ALIBAUG, SREEBAUG R/14 SREEBAUG SHREEBAUG ALIBAG RAIGAD MAHARASHTRA - 402201	Vilas Zagadu	+919870242500
33	121200	DO - MALAD	5	AVO	DO MALAD, JAINSON PLAZA 201 S.V.ROAD MALAD[W] MUMBAI MAHARASHTRA - 400064	S T Lopes	+919860288974
34	121201	BO - BASSEIN	3	Numeric	BO BASSEIN, HIRA NIKETAN NAVGHAR VASAI[W] THANE MAHARASHTRA - 400601	Rujuta S Sawant	+918149658250
35	121201	BO - BASSEIN	3	Numeric	BO BASSEIN, HIRA NIKETAN NAVGHAR VASAI[W] THANE MAHARASHTRA - 400601	Rujuta S Sawant	+918149658250
36	121300	DO - VASHI	3	Numeric	DO VASHI, SHANTI CENTRE ROOM NO 5/6/12 SECTOR 17, VASHI NAVI MUMBAI THANE MAHARASHTRA - 400703	Avinash Ambade	+918237061974
37	121381	MO AIROLI	1	Microtek	MO AIROLI, DIVE PEARL CO HSG SOCIETY PLOT NO : 40, SHOP NO : 6 FloorNo -0 AIROLI NAVI MUMBAI MAHARASHTRA - 400708	Santosh Khairnar	+919833011123
38	121382	MO - TALOJA	1	Numeric	Shop No: 3, Shreeji Solitaire, Plot No: 45, Sector No: 11, Near Talaja Metro Station Talaja-Panchnand, Navi Mumbai VASHI MAHARASHTRA 410208	Vinayak Suthar	+919820249998
39	121383	MO - KALAMBOLI	1	AVO	Office NO. 204, 2nd Floor, Ruchik Commercial Complex Premises Co. Op. Society Ltd., Plot no. E-857, Sector KWC, Kalmboli 410218, Dist. Raigad	Rajendra Khedekar	+919920335590
40	121400	DO - KALYAN	5	Numeric	LAXMI MARKET KALYAN THANE MAHARASHTRA - 421301	Vidya D Bhagat	+919892043010
41	121401	BO - DOMBIVLI	5	Numeric	BO DOMBIVLI, SADICHHA BLDG., MANPADA ROAD ABOVE BANK OF MAHARASHTRA DOMBIVLI (E), THANE MAHARASHTRA - 421201	R Mahalaxmi	+919820883375
42	121402	BO - ULHASNAGAR	5	Numeric	BO ULHASNAGAR, GOLDEN CHAMBER KALYAN AMBERNATH ROAD OPP PETROL PUMP ULHASNAGAR THANE MAHARASHTRA - 421003	Augustin F K	+918983560422
43	121403	BO - BHIWANDI	5	Numeric	BO BHIWANDI, BLDG NO D-3 MUMBAI AGRA ROAD GOPAL NAGAR BHIWANDI THANE MAHARASHTRA - 421302	Santosh J Mohite	+919987511902
44	121482	MO - KALYAN (EAST)	1	AVO	BHAGIRATHI CHS SHOP NO- 01, GROUND FLOOR, SHREE MALANG ROAD, NETIVILLI, KALYAN(E) THANE MAHARASHTRA . 421306	Vijay Hasbe	+919892191813
45	121483	MO - THAKURLI	1	AVO	Shop no. C-20, Ground Flor, Bhagirathi Galaxy CHS, Dombivli MIDC Road, Chole Village, Opp. State Bank of India; Thakurli (E) Dist. Thane Pin-421201	Pravin P Pakhale	+919423916305
46	121484	MO - SHAHAPUR	1	AVO	Ground Floor, Gala no.17, Malati Vihar, Cherpoli, Tal. Shahapur, Dist. Thane 421 601	Rajaram S Gode	+919673208494

